



Safeguarding in Schools Self- Assessment Audit 2016

Allocation Name: Imogen Plaskitt

Groups: North Cockerington Church of England Primary School

Exported on 25-Nov-2016 14:16

This Self- Assessment Safeguarding Audit for Schools reflects the expectations of schools outlined in the latest version of the Ofsted guidance **Inspecting safeguarding in early years education and skills settings**. It helps schools to evidence that they are adhering to the latest versions of the Dfe statutory guidance **Keeping children safe in education** and **Working together to safeguard children**.

Please note that the word 'parents' is used throughout to denote parents and carers
Statutory Policies for Schools

Inspecting safeguarding in early years, education and skills settings

Keeping Children Safe in Education

Working Together to Safeguard Children

Guidance for safer working practice for those working with children and young people in education settings
Stay Safe Partnership Lincolnshire County Council - link to safeguarding in schools

Progress: 100.00 %
Score: 86.00 %
Grade: Level 2

Start Date: 23-Jun-2016
Deadline Date: No Deadline
All Dates and Times UTC

1 Section 1 Child Protection							
Progress: 100.00 %		Grade: Level 2		Score: 89.00 %			
1.1 The school has a child protection policy							
Status: Complete		Grade: Level 2		Score: 80.00 %			
(Multi Choice) Please choose a response that best describes the current practice in your school				Last answer by Imogen Plaskitt 11-Nov-2016 08:58			
The school meets most of the requirements							
(Text) Please explain the reason for your response				Last answer by Imogen Plaskitt 11-Nov-2016 09:25			
Although, we have links to the CEOP, Action for Children, Think U Know and NSPCC websites on our school website, I don't think parents are aware of the other materials on our website, such as our Child Protection and Safeguarding Policy and Keeping Children Safe in Education document on our school website							
(Document) Please upload your child protection/safeguarding policy				Last answer by Imogen Plaskitt 11-Nov-2016 08:58			
Spire Federation Child Protection Safeguarding Policy 2016.docx uploaded by Imogen Plaskitt on 11-Nov-2016 08:58							
Manual Action Tasks							
Action Task Created: 25-Nov-2016		Deadline Date: 20-Dec-2016		Assigned to Imogen Plaskitt		Status: Not Started	
To ensure parents are aware of the new Safeguarding Policy and other safeguarding links on the school website, via the school newsletters.							
History							
11-Nov-2016 08:58		Imogen Plaskitt		Document 'Spire Federation Child Protection Safeguarding Policy 2016.docx' was uploaded to Response 3			
1.2 All staff are aware of the signs of abuse, neglect and specific safeguarding issues							

Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 09:11
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 09:11
The school has annual staff training for all members of staff in September, refreshing them about the areas of abuse, signs for this and what to do if they suspect abuse. We also have other Twilight sessions regarding child protection issues. Last year, we had 2 twilight sessions, for all members of staff and a Safeguarding Governor, where we followed the LCSB training materials, giving staff greater knowledge and an opportunity to discuss issues in depth. All staff have read the Keeping Children Safe in Education Document.		
(Document) Upload relevant documents		Last answer by Imogen Plaskitt 11-Nov-2016 09:11
Safeguarding Training Record.docx uploaded by Imogen Plaskitt on 11-Nov-2016 09:04 Safeguarding Training Register.pdf uploaded by Imogen Plaskitt on 11-Nov-2016 09:11		
History		
11-Nov-2016 09:11	Imogen Plaskitt	Document 'Safeguarding Training Register.pdf' was uploaded to Response 3
11-Nov-2016 09:04	Imogen Plaskitt	Document 'Safeguarding Training Record.docx' was uploaded to Response 3
1.3 The child protection policy is made available to parents/carers		
Status: Complete	Grade: Level 2	Score: 80.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 09:16
The school meets most of the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 09:16

The school has the policy on the school website and are informed, via the newsletter, when changes have occurred. However, this reminder is only an annual occurrence. The CEOP, Action for Children, Think U Know and NSPCC web links are on our school website, but are not highlighted regularly.

(Document) Upload relevant documents

Not Answered

1.4 The school has procedures for dealing with allegations against staff, volunteers and others working on behalf of the school, e.g. transport operators in accordance with Lincolnshire Safeguarding Children Board and Keeping Children Safe in Education

Status: Complete

Grade: Level 2

Score: 80.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school

Last answer by Imogen Plaskitt
11-Nov-2016 09:24

The school meets most of the requirements

(Text) Please explain the reason for your response

Last answer by Imogen Plaskitt
11-Nov-2016 09:24

The staff have read the Safeguarding and Child Protection Policy. All staff know what to do if they have concerns about a child or a member of staff. They have been made aware of the new section in the policy about Whistleblowing and have a copy of this. For those members of staff and a regular volunteer, who do not access emails, a hard copy was given to them. The LADO details and a flow diagram of what to do if you have a concern are on the notice board in the staff room and behind the door in the hall cupboard, for lunch time staff. We don't have a training program that involves safer working practices.

(Document) Upload relevant documents

Not Answered

1.5 Schools communicate with parents about safeguarding issues and provide procedures for raising concerns and complaints and recording compliments

Status: Complete

Grade: Level 2

Score: 80.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school

Last answer by Imogen Plaskitt
11-Nov-2016 09:30

The school meets most of the requirements

(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 09:30	
Unless, a parent has actively sought out the information on our school website, they will not be aware of how to raise a concern about a child or about practice in school that they are unhappy with. The school does have an open door policy, meaning they are able to talk to the Head Teacher or Class Teacher informally, if they have concerns. At this stage, parents are made aware of what to do next, if they are unhappy with the conclusion made at this meeting.			
(Document) Upload relevant documents		Not Answered	
1.6 The school has a senior member of the leadership team in the role of Designated Safeguarding Lead (DSL) that takes lead responsibility for child protection as required in the latest 'Keeping Children Safe in Education'			
Status: Complete	Grade: Level 3		Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 09:33	
The school meets all the requirements			
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 09:33	
As we are part of a Federation, staff know, via the flow diagram, to contact our headteacher or if she is not available, the DSL at East Wold School, should I be unavailable.			
(Document) Upload relevant documents		Last answer by Imogen Plaskitt 11-Nov-2016 09:33	
What to do if you are worried about a child -1-.docx uploaded by Imogen Plaskitt on 11-Nov-2016 09:33			
History			
11-Nov-2016 09:33	Imogen Plaskitt	Document 'What to do if you are worried about a child -1-.docx' was uploaded to Response 3	
1.7 Recording and Reporting of Safeguarding Concerns			
Progress: 100.00 %	Grade: Level 3		Score: 100.00 %

1.7.1 All school records are managed in line with national guidance

Status: Complete

Grade: Level 3

Score: 100.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school

Last answer by Imogen Plaskitt
11-Nov-2016 09:52

The school meets all the requirements

(Text) Please explain the reason for your response

Last answer by Imogen Plaskitt
11-Nov-2016 09:52

Any, early Help/TAC/CIN/CP documentation is kept in a confidential file, which is separate from a curriculum file. This is stored in a locked cabinet in the Head teacher's office. The Head teacher, Assistant Head and myself have access to this cabinet. This information, if not passed onto another school is kept for DOB + 25 years and then shredded. Access to the locked cabinet is recorded. The record states who accessed the cabinet, when, which drawer and for what reason.

(Document) Upload relevant documents

Not Answered

1.7.2 School has clear procedures for recording and reporting child protection concerns and seeks appropriate support

Status: Complete

Grade: Level 3

Score: 100.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school

Last answer by Imogen Plaskitt
11-Nov-2016 10:07

The school meets all the requirements

(Text) Please explain the reason for your response

Last answer by Imogen Plaskitt
11-Nov-2016 10:07

The staff have a good understanding of what a concern is and an imminent risk of danger. We have 2 different means of recording these. For a concern, we have 'Notes of Concern' books that any member of staff can write in. This can help us build up a picture of concerns, which may lead to a 'bigger picture' being revealed. If a child makes a disclosure or we have imminent worries, a 'Disclosure Form' is completed and given to myself. I will attempt to clarify this by talking to the child and/or parent. This is recorded on the form and then stored in the locked filing cabinet. Staff are reminded about the disclosure form at their annual Safeguarding refresher and the 'Notes of Concern' book was brought about, after staff discussion at the September meeting, ensuring that all concerns were recorded in a central place, so that I can have an overview of these concerns. The school follows the correct pathway when dealing with a concern.

(Document) Upload relevant documents

Last answer by Imogen Plaskitt
11-Nov-2016 10:02

History

11-Nov-2016 10:02	Imogen Plaskitt	Document 'Spire Federation Disclosure Form.doc' was uploaded to Response 3
1.7.3 The school has clear policies and procedures for dealing with children and young people who go missing from education and children who are electively home educated		
Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current situation in your school		Last answer by Imogen Plaskitt 11-Nov-2016 10:39
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 10:39
We report CME and EHE to LCC and ensure that we have written confirmation from parents of their wish for EHE. We do not have policies for either of these. however we do follow the guidelines, as set out by LIncolnshire County Council in their 'Elective Home Education Policy' and LCC requirements for reporting a CME.		
(Document) Upload relevant documents		Not Answered
1.7.4 The school is aware of the procedures and risk assesments for reporting specific concerns		
Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 10:50
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 10:50

One of our safeguarding governors attended the whole school twilight sessions, where we followed the LCSB training package. Both governors supported me in the completion of a previous Safeguarding Audit. I report back to the safeguarding governors after Safeguarding Briefings, so that they are aware of any new or updated information given at this meeting. The governors are aware of how to report various types of abuse.

(Document) Upload relevant documents

Not Answered

1.8 The school contributes high quality work to support multi-agency plans

Status: Complete

Grade: Level 3

Score: 100.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school

Last answer by Imogen Plaskitt
11-Nov-2016 09:38

The school meets all the requirements

(Text) Please explain the reason for your response

Last answer by Imogen Plaskitt
11-Nov-2016 09:38

The school always sends a representative to TAC meetings and sends back reports, within the 48 hour window. Our Head Teacher has also been the Lead Professional at these meetings and has instigated a TAC when necessary. Parents are always part of the TAC process and we share the form with them before they sign it.

(Document) Upload relevant documents

Not Answered

1.9 The school have in place relevant procedures to ensure that looked after children are safe

Status: Complete

Grade: Level 2

Score: 80.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school

Last answer by Imogen Plaskitt
11-Nov-2016 09:42

The school meets most of the requirements

(Text) Please explain the reason for your response

Last answer by Imogen Plaskitt
11-Nov-2016 09:41

The school has a designated teacher for LAC children, which is myself. I have received training for this in the past. I complete the LAC returns on the data exchange termly, however we have no LAC children in school at present.			
(Document) Upload relevant documents			Not Answered
2 Safeguarding Training			
Progress: 100.00 %	Grade: Level 2		Score: 80.00 %
2.1 The school has a safeguarding training programme in line with the LSCB 5 year safeguarding training pathway			
Status: Complete	Grade: Level 2		Score: 80.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 11:04
The school meets most of the requirements			
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 11:04
The staff have an annual Safeguarding Refresher training. The DL has annual training in different areas of child protection and safeguarding. The DL also attends Safeguarding Briefings for update and new information. As a school, we do not have a written plan of where training needs to take place.			
(Document) Upload relevant documents			Last answer by Imogen Plaskitt 11-Nov-2016 10:58
Certificates.pdf uploaded by Imogen Plaskitt on 11-Nov-2016 10:58			
Manual Action Tasks			
Action Task Created: 11-Nov-2016	Deadline Date: 31-Jan-2017	Assigned to Imogen Plaskitt	Status: Not Started
Complete a plan for staff training.			

History			
11-Nov-2016 10:58	Imogen Plaskitt	Document 'Certificates.pdf' was uploaded to Response 3	
2.2 The school regularly reviews the training in response to school , local and national need including response to serious case reviews			
Status: Complete		Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 25-Nov-2016 14:10
The school meets all the requirements			
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 11:09
I have completed Domestic Abuse training. I have not had specific training on FGM or Child Sexual Exploitation. The whole staff have received PREVENT training, as part of the LSCB training package. As part of this training package we looked at serious case reviews and the recommendations that arose from them.			
(Document) upload relevant documents			Last answer by Imogen Plaskitt 25-Nov-2016 14:12
Certificates.pdf uploaded by Imogen Plaskitt on 11-Nov-2016 11:08			
FGM and Child and Adult Exploitation Training certificates.pdf uploaded by Imogen Plaskitt on 25-Nov-2016 14:12			
Manual Action Tasks			
Action Task Created: 11-Nov-2016	Deadline Date: 24-Feb-2017	Assigned to Imogen Plaskitt	Status: Complete
To complete Female Genital Mutilation and Child Sexual Exploitation training via The Virtual College.			
History			
25-Nov-2016 14:12	Imogen Plaskitt	Document 'FGM and Child and Adult Exploitation Training certificates.pdf' was uploaded to Response 3	
11-Nov-2016 11:08	Imogen Plaskitt	Document 'Certificates.pdf' was uploaded to Response 3	

2.3 All new staff, temporary staff and volunteers (those working in a regulated capacity) are given an induction which includes information on safeguarding procedures and their responsibilities in following these procedures

Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 11:16
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 11:16
All staff and regular volunteers receive Safeguarding Training on their induction and annually thereafter. This training includes familiarization with the main areas of abuse, signs of abuse and how to report concerns. Informal discussions take place about safe working practices.		
(Document) Upload relevant documents		Last answer by Imogen Plaskitt 11-Nov-2016 11:15
Safeguarding Training Record.docx uploaded by Imogen Plaskitt on 11-Nov-2016 11:15		
History		
11-Nov-2016 11:15	Imogen Plaskitt	Document 'Safeguarding Training Record.docx' was uploaded to Response 3

2.4 Members of the governing body have received safeguarding training and are aware of their roles and responsibilities

Status: Complete	Grade: Level 1	Score: 40.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 11:18
The school meets few or none of the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 11:18
The governors have not completed the Safeguarding Awareness Package.		

(Document) Upload relevant documents			Not Answered
Manual Action Tasks			
Action Task Created: 11-Nov-2016	Deadline Date: 30-Apr-2017	Assigned to Imogen Plaskitt	Status: Not Started
All Governors need to complete the Safeguarding Awareness Package			
2.5 The school has a named safeguarding governor who is aware of their safeguarding role			
Status: Complete	Grade: Level 2		Score: 80.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 11:23
The school meets most of the requirements			
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 11:23
The School has 2 designated Safeguarding governors. They are provided with Safeguarding updates from Safeguarding Briefings and have input into the Safeguarding and Child Protection policy, before it is presented to the Governing Body. They regularly visit school, looking at safeguarding issues. They do not have any additional training regarding Safeguarding.			
(Document) Upload relevant documents			Not Answered
Manual Action Tasks			
Action Task Created: 11-Nov-2016	Deadline Date: 30-Apr-2017	Assigned to Imogen Plaskitt	Status: Not Started
Hilary King and Jack Stratford-Parker to complete some additional training.			

3 Safer Recruitment		
Progress: 100.00 %	Grade: Level 3	Score: 100.00 %
3.1 There is a Single Central Record (SCR) of recruitment and vetting checks in place for staff and others identified as having regular contact with pupils, including volunteers who carry out regulated activity		
Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 11:28
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 11:28
The SCR shows all the detail required above.		
(Document) Upload relevant documents		Not Answered
3.2 School staff have undertaken appropriate safer recruitment training		
Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 11:29
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 11:29
The school meets all the expectations as above.		
(Document) Upload relevant documents		Not Answered

3.3 The school follows safer recruitment procedures in line with national statutory guidance		
Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 11:30
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 11:30
The school meets all the requirements as above.		
(Document) Upload relevant documents		Not Answered
3.4 Supply staff, additional staff, contract staff and volunteers are all considered for inclusion on the Single Central Record		
Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 11:31
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 11:31
The school meets all requirements as above.		
(Document) Upload relevant documents		Not Answered

4 Safer Working Practices			
Progress: 100.00 %		Grade: Level 2	
		Score: 91.00 %	
4.1 The school has a code of conduct			
Status: Complete		Grade: Level 2	
		Score: 80.00 %	
(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 11:45
The school meets most of the requirements			
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 11:45
All staff have access to the Staff Handbook (Code of Conduct), but haven't signed to say they have read it.			
(Document) Upload relevant documents			Not Answered
Manual Action Tasks			
Action Task Created: 11-Nov-2016	Deadline Date: 27-Jan-2017	Assigned to Imogen Plaskitt	Status: Not Started
Staff to sign to say they have read The Staff Handbook			
4.2 Information on safer working practices is delivered as part of the school safeguarding awareness training			
Status: Complete		Grade: Level 2	
		Score: 80.00 %	
(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 11:53
The school meets most of the requirements			

(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 11:53	
The school provides induction training and safeguarding awareness training. We have informal discussions about safer working practices.				
(Document) Upload relevant documents			Not Answered	
Manual Action Tasks				
Action Task Created: 11-Nov-2016	Deadline Date: 30-Apr-2017	Assigned to Imogen Plaskitt	Status: Not Started	
To provide training regarding safer working practices.				
4.3 The school carries out safeguarding checks on all visitors who are intending to work with or address children/staff				
Status: Complete	Grade: Level 3		Score: 100.00 %	
(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 11:54	
The school meets all the requirements				
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 11:54	
The school meets all the requirements as above.				
(Document) Upload relevant documents			Not Answered	
4.4 The school has policies and procedures in place in relation to activities that require physical contact with children and young people				
Status: Complete	Grade: Level 2		Score: 80.00 %	

(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 12:03	
The school meets most of the requirements				
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 12:03	
The majority of staff have completed Team Teach training. The school has a Behaviour Policy and a Nappy Changing policy, but staff have not signed to say that they have read the policies.				
(Document) Upload relevant documents			Not Answered	
Manual Action Tasks				
Action Task Created: 11-Nov-2016	Deadline Date: 31-Jan-2017	Assigned to Imogen Plaskitt	Status: Not Started	
Ensure staff have read and signed that they have read the Behaviour Policy and Nappy Changing Policy.				
4.5 The school has policies and procedures in place for safeguarding children, young people and staff during educational visits (including sport, overnight and overseas) and home visits				
Status: Complete	Grade: Level 3		Score: 100.00 %	
(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 13:05	
The school meets all the requirements				
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 13:05	
Our School Health and Safety Policy includes advice about off site visits. For off site visit, the LCC Evolve web site is used to make risk assessments of visits and also to identify staff and children taking part in the visit. This is monitored by the Head Teacher. We have a 'Lone Working Policy'.				
(Document) Upload relevant documents			Not Answered	

4.6 The school has appropriate procedures and training in place to safely administer medication and first aid		
Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 13:11
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 13:11
The school has policies regarding the administration of medication and supporting children with medical conditions. All staff have basic first aid training and 3 members of staff have paediatric first aid training. First aid training is updated regularly.		
(Document) Upload relevant documents		Not Answered
4.7 The school have procedures in place to ensure that staff are aware of personal and professional boundaries when delivering curriculum subjects that are of a sexually explicit, political or sensitive nature		
Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 13:20
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 13:20
All staff have read and understood the school's spiritual, moral, social and cultural (SMSC) policy and the sex and relationships education (SRE) policy. Through the school's work with the British Council, the staff are aware of the fundamentals of British values and the importance of not trying to influence children's views.		
(Document) upload relevant documents		Not Answered

5 Child's Own Safety and Welfare		
Progress: 100.00 %	Grade: Level 2	Score: 90.00 %
5.1 Children feel safe and secure in the school		
Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 13:26
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 13:26
The school completed a survey which elicited views from the children about a variety of things, including safety. We have had E-Safety days and workshops from the NSPCC.		
(Document) Upload relevant documents		Last answer by Imogen Plaskitt 11-Nov-2016 13:25
Pupil Questionnaire 2016.docx uploaded by Imogen Plaskitt on 11-Nov-2016 13:25		
History		
11-Nov-2016 13:25	Imogen Plaskitt	Document 'Pupil Questionnaire 2016.docx' was uploaded to Response 3
5.2 Children and young people know how to report concerns and feel confident to do so		
Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 13:36
The school meets all the requirements		

(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 13:36	
As a small school, we have excellent relationships with the children and children feel happy to report concerns to adults and feel they know how to do so. (See pupil questionnaire's 2016. No child responded that they didn't know. A few children said they weren't sure if they knew how to do so, but upon discussion it seemed that they didn't understand the question.)				
(Document) Upload relevant documents			Last answer by Imogen Plaskitt 11-Nov-2016 13:36	
Pupil Questionnaire 2016.docx uploaded by Imogen Plaskitt on 11-Nov-2016 13:36				
History				
11-Nov-2016 13:36	Imogen Plaskitt	Document 'Pupil Questionnaire 2016.docx' was uploaded to Response 3		
5.3 Children and young people understand when they are at risk and, should this arise, they receive positive support from all staff				
Status: Complete		Grade: Level 2		Score: 80.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 13:40	
The school meets most of the requirements				
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 13:40	
We don't have a five year training plan for staff.				
(Document) Upload relevant documents			Not Answered	
Manual Action Tasks				
Action Task Created: 11-Nov-2016	Deadline Date: 11-Jan-2017	Assigned to Imogen Plaskitt	Status: Not Started	

A five year training plan for Federation staff needs to be completed.		
5.4 Children and young people are protected and helped to keep themselves safe from bullying, homophobic behaviour, racism, sexism and other forms of discrimination		
Status: Complete	Grade: Level 2	Score: 80.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 13:51
The school meets most of the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 13:51
The school addresses discriminatory behaviour as it occurs. The school has policies regarding homophobic bullying and dealing with racist incidents.		
(Document) Upload relevant documents		Last answer by Imogen Plaskitt 11-Nov-2016 13:50
Homophobic Incidents Policy.doc uploaded by Imogen Plaskitt on 11-Nov-2016 13:49		
Equal Opportunities - Sexual orientation..doc uploaded by Imogen Plaskitt on 11-Nov-2016 13:50		
History		
11-Nov-2016 13:50	Imogen Plaskitt	Document 'Equal Opportunities - Sexual orientation..doc' was uploaded to Response 3
11-Nov-2016 13:49	Imogen Plaskitt	Document 'Homophobic Incidents Policy.doc' was uploaded to Response 3
6 Online Safety		
Progress: 100.00 %	Grade: Level 2	Score: 74.00 %
6.1 There is clear accountability for Online Safety within the school		
Status: Complete	Grade: Level 2	Score: 80.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 13:59	
The school meets most of the requirements				
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 13:59	
Our school has a named designated Online Safety officer. She arranges E-Safety days for the children and meetings after school for parents. Staff are given copies of monthly newsletters regarding E-Safety issues.				
(Document) Upload relevant documents			Not Answered	
Manual Action Tasks				
Action Task Created: 25-Nov-2016	Deadline Date: 20-Dec-2016	Assigned to Imogen Plaskitt	Status: Not Started	
To establish an E-Safety governor.				
6.2 The Governors of the school take responsibility for Online Safety				
Status: Complete		Grade: Level 1		Score: 40.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 14:04	
The school meets few or none of the requirements				
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 14:04	
The school does not have an Online Safety Governors.				
(Document) Upload relevant documents			Not Answered	

Manual Action Tasks			
Action Task Created: 25-Nov-2016	Deadline Date: 20-Dec-2016	Assigned to Imogen Plaskitt	Status: Not Started
To appoint an E-safety governor.			
6.3 The school has an online safety policy			
Status: Complete	Grade: Level 2		Score: 80.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 14:11
The school meets most of the requirements			
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 14:11
The policy has not been reviewed annually.			
(Document) Upload relevant documents			Last answer by Imogen Plaskitt 11-Nov-2016 14:10
acceptable use policy - governor agreement 030912.doc uploaded by Imogen Plaskitt on 11-Nov-2016 14:10			
acceptable use policy - staff agreement 030912.doc uploaded by Imogen Plaskitt on 11-Nov-2016 14:10			
Manual Action Tasks			
Action Task Created: 25-Nov-2016	Deadline Date: 17-Feb-2017	Assigned to Imogen Plaskitt	Status: Not Started
To develop an Online Safety policy.			
History			

11-Nov-2016 14:10	Imogen Plaskitt	Document 'acceptable use policy - staff agreement 030912.doc' was uploaded to Response 3	
11-Nov-2016 14:10	Imogen Plaskitt	Document 'acceptable use policy - governor agreement 030912.doc' was uploaded to Response 3	
6.4 The school has guidance for users on the acceptable use of technology			
Status: Complete		Grade: Level 2	Score: 80.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 14:13
The school meets most of the requirements			
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 14:13
The policy has not been reviewed annually.			
(Document) Upload relevant documents			Last answer by Imogen Plaskitt 11-Nov-2016 14:13
acceptable use policy - staff agreement 030912.doc uploaded by Imogen Plaskitt on 11-Nov-2016 14:12			
acceptable use policy - governor agreement 030912.doc uploaded by Imogen Plaskitt on 11-Nov-2016 14:13			
Manual Action Tasks			
Action Task Created: 25-Nov-2016	Deadline Date: 25-Feb-2017		Assigned to Imogen Plaskitt
Status: Not Started			
To review the Acceptable Use Policy			
History			
11-Nov-2016 14:13	Imogen Plaskitt	Document 'acceptable use policy - governor agreement 030912.doc' was uploaded to Response 3	
11-Nov-2016 14:12	Imogen Plaskitt	Document 'acceptable use policy - staff agreement 030912.doc' was uploaded to Response 3	

6.5 Online Safety is embedded in all appropriate school policies and strategies

Status: Complete

Grade: Level 2

Score: 80.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school

Last answer by Imogen Plaskitt
11-Nov-2016 14:16

The school meets most of the requirements

(Text) Please explain the reason for your response

Last answer by Imogen Plaskitt
11-Nov-2016 14:16

Not all policies have an enhanced section on them about Online Safety.

(Document) Upload relevant documents

Not Answered

Manual Action Tasks

Action Task Created: 11-Nov-2016

Deadline Date: No Deadline

Assigned to Imogen Plaskitt

Status: Not Started

As policies are reviewed, ensure that an enhanced section about Online Safety is included, as appropriate.

6.6 The school responds appropriately to the use of social media

Status: Complete

Grade: Level 2

Score: 80.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school

Last answer by Imogen Plaskitt
11-Nov-2016 14:21

The school meets most of the requirements

(Text) Please explain the reason for your response

Last answer by Imogen Plaskitt
11-Nov-2016 14:21

Parents are aware that social media is monitored and have been asked into school in the past to discuss postings by both themselves and their children. All classes were involved in a project last year that involved blogging. We haven't consulted with parents about the positive uses of social media.

(Document) Upload relevant documents		Not Answered
6.7 Internet access is filtered for all users		
Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 14:22
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 14:22
All content is filtered and monitored by EdLincs.		
(Document) Upload relevant documents		Not Answered
6.8 The school has a programme of Online Safety education		
Status: Complete	Grade: Level 2	Score: 80.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 14:25
The school meets most of the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 25-Nov-2016 11:45

The children have an E-Safety day annually and parents are invited for training after school. Online safety is emphasized during computing lessons. Our E-Safety Officer responds to individual cases of online bullying.

(Document) Upload relevant documents

Not Answered

6.9 The school has an online safety training programme for all staff

Status: Complete

Grade: Level 2

Score: 80.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school

Last answer by Imogen Plaskitt
11-Nov-2016 14:29

The school meets most of the requirements

(Text) Please explain the reason for your response

Last answer by Imogen Plaskitt
11-Nov-2016 14:29

Staff are part of the annual E-Safety day. Support staff have opportunity to have a separate training session with the County E-Safety officer. E-Safety training is not given at induction for new staff.

(Document) Upload relevant documents

Not Answered

6.10 The school makes full use of the contribution young people make to Online Safety in and out of the school

Status: Complete

Grade: Level 1

Score: 40.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school

Last answer by Imogen Plaskitt
11-Nov-2016 14:32

The school meets few or none of the requirements

(Text) Please explain the reason for your response

Last answer by Imogen Plaskitt
11-Nov-2016 14:32

The views of the children in our school are not sought in e-safety campaigns, peer mentoring, buddying and counselling schemes and as student researchers.
They are not asked to provide feedback in reviews on e-safety related policies
They are not asked to contribute to parent information events with Online Safety as their focus.

(Document) Upload relevant documents

Not Answered

7 The Governing Body

Progress: 100.00 %

Grade: Level 2

Score: 80.00 %

7.1 Governors conduct safeguarding monitoring visits in the school

Status: Complete

Grade: Level 3

Score: 100.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school

Last answer by Imogen Plaskitt
11-Nov-2016 14:35

The school meets all the requirements

(Text) Please explain the reason for your response

Last answer by Imogen Plaskitt
11-Nov-2016 14:35

The safeguarding governors visit school at least twice a year. They produce reports which have action points on them. These are followed up and completed.

(Document) Upload relevant documents

Not Answered

7.2 The Governing Body seeks assurance that the DSL is suitably trained, informed and given appropriate time to fulfil the role

Status: Complete

Grade: Level 3

Score: 100.00 %

(Multi Choice) Please choose a response that best describes the current practice in your school

Last answer by Imogen Plaskitt
11-Nov-2016 15:04

The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 15:04
Safeguarding is an agenda item at every Governors' meeting. Governors are updated as to changes and new information at these meetings.		
(Document) Upload relevant documents		Not Answered
7.3 The Governing Body seeks assurance of staff and volunteers' understanding of school safeguarding policies, procedures and practice		
Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 15:15
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 15:15
One of the Safeguarding Governors was present at the Federation Twilight Training and so was present for the training and discussion that took place. All staff have read and signed that they have read 'Part 1 Keeping Children Safe In Education, Sept 2015' and the September 2016 version is currently being read by staff.		
(Document) Upload relevant documents		Not Answered
7.4 The Governing Body seeks assurance of children's understanding of feeling and staying safe within the school and the community		
Status: Complete	Grade: Level 1	Score: 40.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 15:17

The school meets few or none of the requirements			
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 15:17
Although the school reviews surveys from children about feeling and staying safe, these are not shared with the Safeguarding governors. Discussions with children have not taken place.			
(Document) Upload relevant documents			Not Answered
Manual Action Tasks			
Action Task Created: 25-Nov-2016	Deadline Date: 25-Mar-2017	Assigned to Imogen Plaskitt	Status: Not Started
To share the results of children's surveys with the Governors.			
7.5 The Governing Body seeks assurance of parents' understanding of the role of the school in safeguarding their children			
Status: Complete	Grade: Level 1		Score: 40.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school			Last answer by Imogen Plaskitt 11-Nov-2016 15:18
The school meets few or none of the requirements			
(Text) Please explain the reason for your response			Last answer by Imogen Plaskitt 11-Nov-2016 15:18
The Governors have not reviewed any surveys completed with parents on Safeguarding because non have taken place.			
(Document) Upload relevant documents			Not Answered
7.6 The Governing Body seeks assurance that the Single Central Record(SCR) is updated and complete			

Status: Complete	Grade: Level 3	Score: 100.00 %
(Multi Choice) Please choose a response that best describes the current practice in your school		Last answer by Imogen Plaskitt 11-Nov-2016 15:19
The school meets all the requirements		
(Text) Please explain the reason for your response		Last answer by Imogen Plaskitt 11-Nov-2016 15:19
During their visits, the Safeguarding governors check the SCR.		
(Document) Upload relevant documents		Not Answered